



IMA-EURO Stationing Synchronization

Conference

Human Resources Division

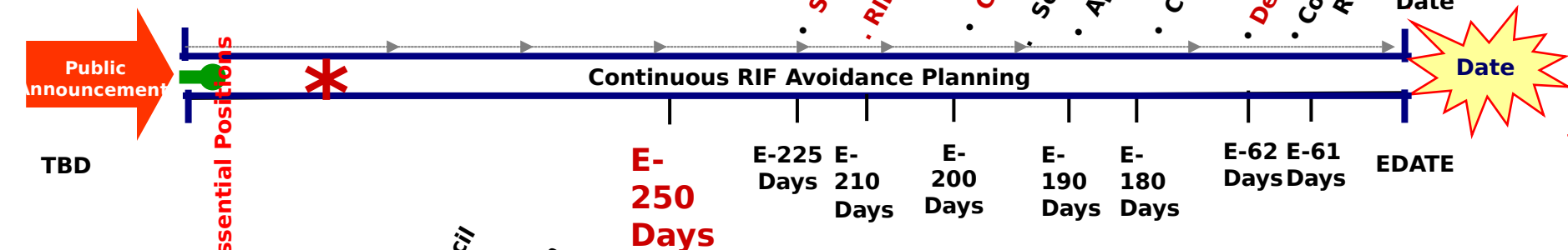
Civilian Personnel

- Reduction in Force (RIF) Timeline US/LN
- Responsibilities and Authorities
 - USAG
 - CHRA-E
 - HQ, USAREUR G-1
 - Region HRD

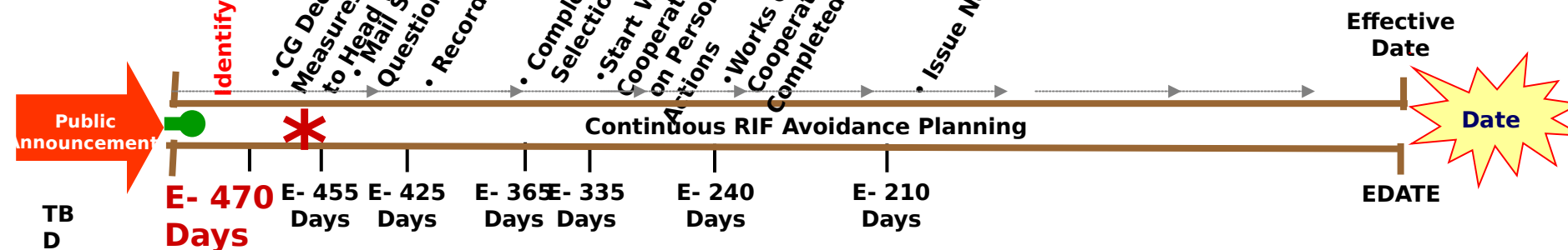


IMA-EURO Stationing Synchronization Conference Timelines

US AF



LN



*** Townhall Meetings/ Personnel Assemblies to start at E-455 for US and LN**



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USAG Responsibilities for US APF Employees

- Conduct Townhall Meetings E-455
- Identify closure essential positions E-455
- Authorize early PPP registration E-365
- Offer 3 R's E-225
- Curtail overseas tours E-225
- Request RIF clearance/notification E-210
- Request VERA/VSIP E-210



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USAG Responsibilities for US NAF Employees

- Conduct Townhall Meetings **E-455**
- Identify closure essential positions
E-455
- Offer 3 R's **E-225**
- BBA notification
E-210
- Request VERA/VSIP **E-210**
- Authorize DSR



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USAG Responsibilities for LN Employees



- Conduct personnel assembly E- 455
- Identify LN closure critical positions E- 455
- Start Coop w/ Local Works Council E- 240
- Maintain dialogue w/ Reps of Host Nation employees



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CHRA-E Responsibilities

- Execute personnel plans and process actions
 - Counsel and assist employees
 - Advise and assist
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HQ, USAREUR G-1 Responsibilities

- Provide policy guidance
 - Represent Mgmt vis-à-vis Head Works Council
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IMA-EURO Region HRD

- Participate in planning of rebasing + personnel strategy
- Advise and assist



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Military Personnel



- Plan for Garrison soldiers affected by Garrison deactivation
 - Personnel Annex to USAREUR FRAGO 9 provided detailed guidance
- Required input by Garrisons
 - Prepare by name personnel roster
 - Apply rules of FRAGO 9 to each soldier
 - Submit roster to Region MPB by E - 200
- Way Ahead
 - Follow Commander's checklist (USAREUR homepage) through process



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Administrative Services

- Closure plan for Official Mail and Distribution Centers
- Ensure Records Management functions are closed or transferred
- Preservation of historical and operational records
- Follow Commander's checklist (USAREUR home page)
- Completion date = **E-90**